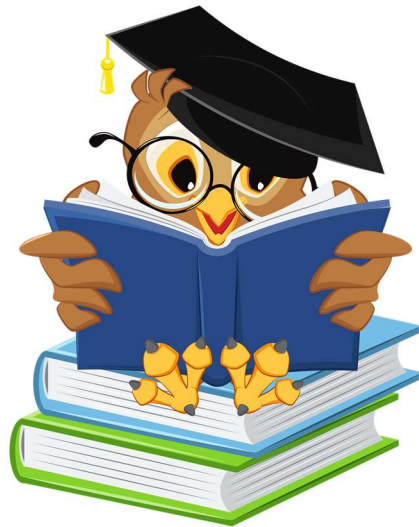


2018-2019  
6<sup>th</sup> Grade Promotion  
Festivities



# 6<sup>th</sup> Grade Promotion Festivities Guidelines

## **Classroom Parties:**

Halloween & Winter should be handled like any other party you've organized in the past (i.e., snacks, beverages and attendees). **As always, be aware of allergies.**

## **End of Year Breakfast and Tamanend Cinch Sacks:**

Each class is responsible to pay for Tamanend Cinch Sacks for their class. One Homeroom parent should be in charge of ordering for the entire grade. You will purchase these cinch sacks with money from each classes' party fund (from the \$10.00 per student/family collected). **This could run anywhere from \$65 to \$75 per class.** (\*See attachment from Totally Promotional.com). Always order a few extra in the event of new students. The cinch sacks will be given at the end of year breakfast (see attachment), but should be ordered in the fall.

One homeroom parent from 6<sup>th</sup> grade should be the lead for organizing the breakfast. Invite 2 or 3 parents per class to help serve the breakfast. Use Sign Up Genius to organize volunteers. (See attachment from 6<sup>th</sup> grade breakfast in 2016-2017 for guidance). Please note: There is usually an amount of approximately \$70-\$90.00 remaining to be used toward the breakfast. This amount will not be confirmed until after all other expenses (see below) are met. Please contact Mrs. Bieker. [mbieker@cbsd.org](mailto:mbieker@cbsd.org) for the total amount available.

## Other Expenses:

HSA allots approximately a \$1,000.00 budget for the 6<sup>th</sup> Grade promotion expenses. Here are the items these funds are applied to:

Flowers are ordered for the evening of promotion. (Handled by teachers)

Student T-shirts are ordered after we send home a form to complete for size accuracy. These shirts will be distributed on last day of school at breakfast. (Handled by teachers)

Additional field trip expenses are paid. (Handled by teachers)

## **Planning the End of Year Breakfast:**

Based on approximately 80 students, 10 teachers  
12 parent volunteers to help serve

1 package of butter  
5-(8 oz.) cream cheese containers  
3 doz. bagels (Cut in quarters: plain, blueberry, cinnamon raisin...)  
6 doz. donuts (plain was not a popular flavor though)  
3-(12+) muffins (large cut in halves)  
4 boxes of munchkins (25 ct.)  
5-(12+) cookies  
4 fruit trays

3 gallons of chocolate milk  
2 gallons of white milk  
2 gallons of orange juice  
2 bottles of apple juice  
2 cases of water

150 paper plates  
100 napkins  
150 cups  
60 knives  
100 forks  
19 tablecloths (there were eight double cafeteria tables and three singles for food and drink)

**BE AWARE OF ALLERGIES!**

### **Decorations:**

You can decorate anyway you would like. Just remember, NO LATEX  
BALLOONS.

# “Tamanend” Cinch Sacks

In the past as a good-bye treat, some of the “Party Fund” money was spent on “Tamanend” cinch sacks. They are given out at the end of the year breakfast. Below you will see where they were ordered from as well as what they cost. One homeroom parent should be in charge of ordering for the entire grade. Make sure to mention they should check the closet for any extras. You should maybe pull 5-7 aside for any new kids for the next few years and use the rest.



128 W. Market St. Celina, • Ohio • 45822 • (866) 442-4229 • Fax: (419) 586-6589  
 Salesperson: Natalie Bellando • Direct Phone: (866) 233-6723 • Fax: (866) 547-9328 • nab@totalypromotional.com  
 Quote - Sales Order Number (Q367670)

Date: Oct 13, 2014

<b>Sold To:</b> Jamison Elem School-DB3  Jamison Elem School		<b>Ship To:</b>  Jamison Elem School.		<input type="checkbox"/> CHECK BOX TO USE ALTERNATE SHIPPING ADDRESS BELOW _____ _____ _____	
Terms: Credit Card Production Time: Standard (5 Business Days) In Hands Date: Event Date:		Ship Via: Ground Shipping Transit Time: 2 DAYS Additional Shipping Instructions:			
<b>Order Details</b>					
1. Review the attached Artwork Proof for correctness. 2. Email me with any changes to the art. 3. If no changes, reply to this email with your approval.  ***Production time starts when you approve the art and payment is received.***  All orders will be submitted for standard production time and ground shipping unless stated differently below. Changes will be made accordingly if an in-hands date was specified. Please advise if your order needs to be received by a certain date. Please contact me if you have any additional questions or changes that you want made to the order or artwork.  Thanks!					

Product Name	Product Code	Description	QTY	Sales Price	Total Price
TDB105-Navy	TDB105-Navy	Polyester Drawstring Backpack 14"x18" - TDB105 Product Color: "Navy Blue" Imprint Color: "Athletic Gold (PMS 123C)"	105	\$1.28	\$134.40
Subtotal					\$134.40